

Some Room Feature Tips

(version 1.0, June 2008 – by "Room Admin" admin.lotuslicht@gmail.com)

- 1) Some useful links to learn more about our meditation room facility:
<http://www.123flashchat.com/help.html> (you can click **Help** button as in the picture below (no. 1)).
<http://www.123flashchat.com/smiley-shortcut.htm>

Please be informed that some features of the flashchat software have been disabled by admin as most of those features are not useful to be used in the meditation room.

- 2) When you have entered the room, you may see the previous text from previous session still on the screen. Please use the **Clear screen** button on the top right corner to cleanse your screen area (no. 2 in the picture below).
- 3) All prayer and discussion text can be copied and pasted (to word pad/words software) by clicking the **Open message history** button (no. 3 in the picture below). A pop-up window containing all the session text will appear (including text from your private messages). Click **Select** and then bring your mouse into the text area, **right click** then **Copy** then bring your mouse to word pad or Words software and **right click** then **Paste**. You may need to do some editing before you save the file.



→ Select → right click Copy → right click Paste → Edit/Save

- 4) In this new version of flashchat, there are 3 ways to send personal messages to other online users in the room. If you click on other user name, there are 3 options or modes to send personal message as follows:
 - a. **Personal Message:** with this mode, all messages you type will appear in the main room window and go to all members (all members can read your messages) and your display name in the main room change indicating that you says to that person (you are in personal message mode). After you finish typing your personal message, you may need to click on **All Users** button on the top of user list. Otherwise, your user name will always indicate that you are typing personal message to that person all the time.
This personal message mode is used during discussion in the main window when a speaker or a prayer leader wants to give answer to particular or specific member.
 - b. **Whisper:** with this mode, any message you type will appear in the main room window but only the person you are whispering to will receive the message in his main window also. Other members will

not see your messages. Your username in the main room window also change indicating you are in whisper mode. After you finish whispering, you may need to click on **All Users** button on the top of user list. Otherwise, you are always in whispering mode and anything you type will go to one person computer only.

Some members may block the private message mode feature, so this whisper mode is introduced to initiate urgent private communication with those members. They will need to unblock the private message mode (via **Options** menu) before they can start communicating via private mode.

- c. **Private:** with this mode, you can type private message in different popup window and only the person you are talking to will receive your messages and your user name in the main room window will not change. You can also set this mode off to reject any private message via **Options** menu.

